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Tuning Asia-South East TA-SE

Third General Meeting

MINUTES

Jakarta, 20-24 March 2018

Venue and Accommodation

Hotel Mercure Jakarta Sabang

Jl. K.H. Agus Salim 11 -13

Gambir Jakarta Pusat

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Participants

N	Family name	Given name	Institution origin
1	A MAJID	Taksiah	Universiti Sains Malaysia
2	ALCALA	Lynette	West Visayas State University
3	ASHAKUL	Aphinat	King Mongkut's University of Technology Thonburi
4	AZEMA	Emilien	Université de Montpellier
5	BARTOLOME	Eduerne	University of Deusto
6	BELARGA	Alona Matulac	West Visayas State University
7	BENEITONE	Pablo	University of Deusto
8	BOUNCHAN	Youttiroung	University of Health Sciences
9	DAYRIT	Manuel	Ateneo de Manila University
10	DEQUILLA	María Asunción	West Visayas State University
11	DHIRATHITI	Choltis	ASEAN Univeristy Network
12	DYUKAREV	Ivan	University of Deusto
13	EMBOLTURA	Frank	University of San Agustin
14	ENA	Ouda Teda	Sanata Dharma University
15	ESCALONA	Neil	University of San Agustin
16	FANTOZZI	Fabio	Università di Pisa
17	FOONG	Chan Choong	University of Malaya
18	GOITIA UBIERNA	Sara	University of Deusto
19	GONZALEZ	Julia	Education for an Interdenpedent World
20	HAN	Virak	Institute of Technology of Cambodia
21	HONG	Wei-Han	University of Malaya
22	JUGAR	Richard	University of San Carlos
23	KUSWANDONO	Paulus	Sanata Dharma University
24	LAH	Nik Ahmad Zuky Bin Nik	Universiti Sains Malaysia
25	LASMINTO	Umboro	Institut Teknologi Sepuluh Nopember
26	MARTY MALETA	Maida	University of Deusto
27	Md NOOR	Norhazilan Bin	Universiti Teknologi Malaysia

28	MELGAREJO	Emma	Education for an Interdependent World
29	MOE	Hla	University of Medicine Mandalay
30	MOHAMED	Abdul Rashid Bin	Universiti Sains Malaysia
31	MOHD SADULLAH	Ahmad Farhan Bin	Universiti Sains Malaysia
32	MONTAÑO	Hilda Clavel	West Visayas State University
33	MOURAZ LOPES	Ana Maria	Universidade do Porto
34	MUHAMAD BUNNORI	Norazura	Universiti Sains Malaysia
35	MUKARTO	Fransiscus Xaverius	Sanata Dharma University
36	NGUYEN	Minh Tam	Ho Chi Minh University of Technology
37	NGUYEN	Tien Dung	National University of Civil Engineering
38	PALLATH	Vinod	University of Malaya
39	PANSUK	Withit	Chulalongkorn University
40	PHAM	Thi Minh hong	The University of Medicine and Pharmacy at Ho Chi Minh City
41	PRATIWI	Yuni Susanti	Universitas Padjadjaran
42	RATANAGOSOOM	Korn	ASEAN Univeristy Network
43	RUFFOLI	Riccardo	Università di Pisa
44	SAID	Hamdan Bin	Universiti Teknologi Malaysia
45	SALVILLA	Remi	University of San Agustin
46	SCHVED	Jen-François	Université de Montpellier
47	SUNGTONG	Ekkarin	Prince of Songkla University
48	THWIN	Su Su	Yangon University of Education
49	TUNGTAKANPOUNG	Dondej	Naresuan University
50	van TRIGT	Anna Maria	University of Groningen
51	VERGEL	Karl B.	University of the Philippines System
52	WAGENAAR	Robert	University of Groningen
53	WAHYUDIN	Dinn	Universitas Pendidikan Indonesia
54	WIROONPETCH	Achavadee	ASEAN Univeristy Network
55	XUPRAVATI	Penvara	Chulalongkorn University
56	YAACOB	Nor Azwany	Universiti Sains Malaysia
57	YAROSH	Maria	University of Deusto
58	YUSOFF	Muhamad Saiful Bahri Bin	Universiti Sains Malaysia

21 March 2018

Plenary Session

1. Opening of the meeting

Speakers:

Choltis DHIRATHITI, Executive Director, ASEAN University Network

Pablo BENEITONE, Director of the Tuning Academy, University of Deusto
Ivan DYUKAREV, TA-SE Project Manager, University of Deusto

Choltis Dhirathiti welcomed the participants and opened the third general meeting. Speaker congratulated the participants with achieved results and emphasized the good working atmosphere and spirit of the project.

Pablo Beneitone also congratulated participants with progress and stressed that the results of the project have been achieved by excellent work, efforts and contribution of all participants but especially by work of academics from Partner Countries.

Ivan Dyukarev joined the congratulations and paid attention on the importance of the further work including the consultation process on workload and aims of the third general meeting.

Meeting opened.

2. From Profiling to Designing

Speaker:

Pablo BENEITONE, Director of the Tuning Academy

The speaker provided detailed information on the Tuning approach to design a Degree Programme.

The presentation was followed by open discussion and questions.

Reference:

“Pablo BENEITONE - 21 March 18 - Using Tuning approach to design a Degree Programme.pptx”

The Tuning approach to design a Degree Programme discussed and agreed.

3. Students' Workload and Its Link With Tuning Methodology

Speakers:

Pablo BENEITONE, Director of the Tuning Academy

Edurne BARTOLOME, Tuning Academy

The speakers provided information on students' workload and procedure for the survey.

The presentation was followed by open discussion and questions.

Reference:

“Pablo BENEITONE and Edurne BARTOLOME - 21 March 18 - Student Workload and its link to Tuning.pptx”

The procedure and approaches of the consultation on students' workload discussed and agreed.

4. Objectives and Outcomes of the Third General Meeting.

Speaker:

Ivan DYUKAREV, TA-SE Project Manager

Objectives and Outcomes of the Third General Meeting have been explained, the programme of the meeting and arrangements for Subject Area Group Work have been discussed.

Reference:

“Ivan DYUKAREV - 21 March 18 - Objectives and Outcomes of the Third General Meeting. Arrangements for Subject Area Group Work.pptx”

Objectives and Outcomes of the Third General Meeting confirmed.

SAG Sessions

5. Profiling: From Meta-Profiles to Degree Profiles

Facilitators: SAG Coordinators and EU experts

Every group has discussed the Task 2 “Bridging between Meta-profile and reality”.

Open discussion about main findings in each institution has been followed by review the meta-profile taking into consideration the results of the institutional reports elaborated.

Meta-Profile is discussed and agreed taking into consideration the input from each SAG Member.

22 March 2018

SAG Sessions

6. Formulating a Degree Profile. Designing a Programme

Facilitators: SAG Coordinators and EU experts

Every group has worked on the elaboration of a degree profile (related to the meta-profile agreed). It was included the revision of the degree profile in order to accommodate the agreed competences and definition of the level of the competences included in the degree profile.

The work on designing a programme included the definition of the length, agreement on the modules/courses included, writing effective learning outcomes for each module/unit/course, and assessing the consistency between the profile, programme, competences and length. It has been followed by the elaboration of a draft version of a programme that will be finalized at home institution before Fourth General Meeting.

Degree Profile of each participating university is formulated. First version of the programme of each university is drafted.

7. Students' Workload

Facilitators: SAG Coordinators and EU experts

Each group has discussed the procedure of the consultation process on the students workload and reached the agreement on survey organisation and criteria (target groups, year of study, universities, dates, etc).

Survey on workload, its organisation and criteria are discussed and agreed.

8. Summary Reports of SAGs

Speakers:

SAG **Civil Engineering** Coordinator – **Ahmad Farhan SADULLAH**, *Universiti Sains Malaysia*

SAG **Medicine** Coordinator – **Muhamad Saiful Bahri YUSOFF**, *Universiti Sains Malaysia*

SAG **Teacher Education** Coordinator – **Richard JUGAR**, *University of San Carlos*

Every SAG Coordinator has presented the work done during the third general meeting, revision of Meta-Profile and information on bridging the Meta-Profile and reality, the

agreement on the students' workload survey and distribution of the tasks for the main project publication – Reference Points.

Reference:

“Ahmad Farhan SADULLAH - 23 March 18 - SAG Civil Engineering Summary Report.pptx”

“Muhamad Saiful Bahri YUSOFF - 23 March 18 - SAG Medicine Summary Report.pptx”

“Richard JUGAR and Ouda Teda ENA - 23 March 18 - SAG Teacher Education Summary Report.pptx”

Each individual task “Bridging between Meta-profile and reality” is discussed, Meta-Profile is revised and agreed, procedure and organisation of students' workload survey are agreed, tasks for the drafting the Reference Points are distributed.

9. Tasks planned for time until the Fourth General Meeting.

Speakers:

Pablo BENEITONE, University of Deusto

Ivan DYUKAREV, University of Deusto

Eduarne BARTOLOME, University of Deusto

Maria YAROSH, University of Deusto

Pablo Beneitone, Ivan Dyukarev and Eduarne Bartolome summarized the task to be done before the Fourth General Meeting:

TASK 1: Elaboration of a PROGRAMME Proposal (INDIVIDUAL)

The task has to be done by each SAG Member (excluding implementing universities) before 15 July 2018.

TASK 2: Measure student workload (INDIVIDUAL)

The task has to be done by each SAG Member with the following sub-tasks and deadlines:

2.1 Send information about the semester to Coordinator (INDIVIDUAL) – 15 April 2018

2.2. Consultation process (INDIVIDUAL) 01 May – 15 July 2018

Task 3: Preparing Final publication of each Subject Area (GROUP TASK)

The task has been individually distributed within each SAG without any exact deadline at this time, but it is noted that the final draft of the Reference Points (ready for publication) has to be ready before Fifth General Meeting. It is recommended to present the first draft at the Fourth General Meeting.

Maria Yarosh presented the research activities of the Tuning Academy with special emphasis on the publications in Tuning Journal on Higher Education. Besides, she informed on the possibility of short-term research visits to the Tuning Academy.

The upcoming meetings schedule has been updated as following:

Fourth General Meeting Bangkok, 17 – 22 September 2018

Fifth General Meeting Vietnam, February 2019

Sixth General Meeting EU Member State, September 2019

Ivan Dyukarev announced Policy Forum that will take place during the Fourth General Meeting. Participants of the Forum are academic and management staff of TA-SE project, practitioners from different institutions, decision-makers and policy-makers in higher education, as well as representatives of international organisations. The Forum will serve as a platform that allow participants to share their experience, knowledge and vision, discuss the current strategies and future trends in modernisation of higher education in the South East Asia.

Reference:

“Pablo BENEITONE, Ivan DYUKAREV, Edurne BARTOLOME and Maria YAROSH - 23 March 18 - Tasks planned till Fourth General Meeting.pptx”

Task to be done before the Fourth General Meeting discussed and agreed.

10. Practical Aspects and Running of the Project

Speaker:

Ivan DYUKAREV, TA-SE Project Manager, University of Deusto

The practical aspects of staff costs payments have been presented and discussed. Procedures related to the purchase of the equipment, especially certificates on VAT exemption, have been discussed and agreed.

Reference:

“Ivan DYUKAREV - 23 March 18 - Practical aspects and running of the project.pptx”

Practical aspects and running of the project are discussed and confirmed.

11. Closing the Meeting

Speakers:

Pablo BENEITONE, Director of the Tuning Academy, University of Deusto

Ivan DYUKAREV, TA-SE Project Manager, University of Deusto

Pablo Beneitone and Ivan Dyukarev have summed up the meeting results and congratulated participants with successful finalization of planned tasks and closed the Third General Meeting.

Meeting closed.